

**MINUTES OF THE MEETING OF THE INTERNAL QUALITY ASSURANCE CELL HELD ON 26.09.2016 AT 11.00 AM IN THE CHAMBER OF THE VICE – CHANCELLOR, ADMINISTRATIVE BUILDING, PONDICHERRY UNIVERSITY, PUDUCHERRY.**

The Pondicherry University has established the Internal Quality Assurance Cell in February 1996. A Meeting of the Internal Quality Assurance Cell (IQAC) Committee was conducted on 26.09.2016 and the following members were present.

1.	Prof. (Mrs.) Anisa Basheer Khan Vice-Chancellor	Chairperson
2.	The Dean College Development Council	Member
3.	The Dean Students Welfare	Member
4.	The Controller of Examinations Examination Wing	Member
5.	The Executive Engineer Engineering Wing	Member
6.	The Joint Registrar Administration	Member
7.	The Assistant Registrar Planning and Development Section	Member
8.	The Dean School of Engineering and Technology	Member
9.	The Dean School of Education	Member
10.	The Dean School of Media & Communication	Member
11.	The Dean School of Management	Member
12.	The Dean School of Physical, Chemical & Applied Sciences	Member

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| 13. | The Dean<br>School of Humanities                                 | Member         |
| 14. | The Dean<br>School of Social Sciences & International<br>Studies | Member         |
| 15. | Prof. S. Balakrishnan<br>Professor<br>Dept. of Earth Sciences    | Co – ordinator |

The Chairperson of the IQAC Committee welcomed the members and expressed satisfaction on timely conduct of various academic activities in the University.

The Chairperson observed that the NAAC Re – accreditation of the University was carried out during October 2011 and the validity period was upto November 2016. In view of this the University needs to prepare various documents such as AQAR Reports and Self Study Report at the earliest. Academic and Administrative Audit Committee need to be constituted and the audit of academic and administrative function is to be carried out in preparation for NAAC Re-accreditation.

The above points were discussed by the members and it was decided to constitute a Committee to prepare the AQAR Reports for the years 2011 – 2012, 2012 – 13, 2013 – 14, 2014 – 15 & 2015 – 2016.

The Committee also authorized the chairperson to constitute Academic and Administrative Audit Committee.

The co-ordinator also briefed the Committee about need to collect data for the past five years from Administrative Sections and Academic Departments / Centre of the University for Preparation of the AQAR Reports.

The meeting ended with the vote of thanks to the chair.

  
**Assistant Registrar**  
Planning and Development Section

  
**The Executive Engineer**  
Engineering Wing

*Belinum*

**Joint Registrar**  
Administration

*Raspram*  
26/9/16

**The Controller of Examinations**  
Examination Wing

*Baras*

**Dean**  
Students Welfare

*K. Sreenivas*  
**Dean**  
College Development Council

*Jalini J. Thang*

**Dean**  
School of Humanities

*P. Rajan*  
**Dean**  
School of Engineering & Tech.,

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**Dean**  
School of Education

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**Dean**  
School of Media & Communication

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**Dean**  
School of Management

*[Signature]*  
**Dean**  
School of Physical, Chemical &  
Applied Sciences

*[Signature]*  
**Dean**  
School of Social Sciences & International  
Studies

*S. Balakrishnan*  
26.9.2016  
**Prof. S. Balakrishnan**  
Co-ordinator (IQAC)

*Amisabheer*  
**Vice-Chancellor**  
Pondicherry University